



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
MAY 5, 2026**

**11:30 AM - 12:50 PM**

**MH-141**

Present: Bono, Childers, Gradilla, Graewingholt, Jarvis, Kanel, Kleinjans, Milligan, Swarat, Wood

## **I. CALL TO ORDER**

- Chair Jarvis called the meeting to order at 11:30 am.

## **II. URGENT BUSINESS**

- We need to submit names to RACE for the Gables ad hoc Committee.  
Suggestions:
  - Emily Kuffner
  - Lilia Espinoza
  - Julie Brice
- Chair Jarvis will email RACE with our suggested names.

## **III. ANNOUNCEMENTS**

- (Bono) The AVP of Engagement & Student Success committee will have two candidates on campus next week.

## **IV. APPROVAL OF MINUTES**

- M/S/P (Bono/ Graewingholt) Motion to approve the April 28<sup>th</sup> EC Minutes. Motion passed.
- 4.1 EC Minutes 4-28-26 (draft)

## **V. CHAIR'S REPORT**

- The IRA issue is still bubbling, as your email boxes will attest to. There was also a presentation at the Board of Trustees meeting.
- AVP Strategic Enrollment Management is proceeding along, they will have candidates on campus next week.

## **VI. PROVOST REPORT - 12:30 PM**

- The Executive Committee went into Executive Session.

## **VII. STAFF REPORT**

- No report.

## **VIII. COMMITTEE LIAISON REPORTS**

- 8.1 ASI Board [Jarvis], T-4-28-26, 1:15 - 3:45 PM, TSU Legislative Chambers
  - No report submitted.
- 8.2 Faculty Affairs Committee [Jarvis], F, 5-1-26, 10:00 AM - 12:00 PM, CP-1060-05
  - FAC met. Quorum reached.
  - Passed 210.070.
  - Elected Christy Scher chair for 26-27.
  - Finished UPS 260.102.

- 8.3 Curriculum Committee [Kleinjans], F, 5-1-26, 12:00 - 2:00 PM, Zoom
- BS AI Pilot Degree challenge averted.
  - I second Matt on considering to remove absent faculty members – UCC has quite a few who are not showing up regularly.
  - Unanimously elected Zac Johnson as the next UCC chair.
  - Honor's Program course proposal checklist saga continued, but hopefully it was finally resolved. The UCC approved changes to the checklist made after consultation with the interim director of the Honor's Program.
- 8.4 General Education Committee [Childers], F, 5-1-26, 2:00 - 4:00 PM, Zoom
- Minutes approved
  - AMST 390 - Previously approved for Area 4U, approved for Overlay Z
  - CAS 345 - Previously approved for Area 4U, dropped request for Overlay Z for now
  - CAS 380 - Previously approved for Area 4U, dropped request for Overlay Z for now
  - HUSR/COUN 350 - Previously approved for Area 4U, left off the prior memo, will be added to second memo
  - Second GE memo will be sent to Senate before Tuesday
  - The chair provided a brief report on AAC&U CLASS meeting. Provided ideas about improving GE communication.
  - The committee has produced a rubric for Overlay Z and will share it as a resource for faculty.
  - The committee discussed possible guidelines for future challenges. Will punt to next year.
  - Kevin Lambert & Erika Thomas elected as co-chairs for next year. Kevin will take the lead.
- 8.5 Planning, Resource & Budget Committee [Jarvis], F, 5-1-26, 1:00 - 2:30 PM, PLS-299
- IRA discussion.
  - Memo discussion: base more heavily on survey or discussion? Ended up deciding to group together items, then emphasize within.
  - More conversation on the utility of PRBC—does the memo get any results?
- 8.6 Academic Technology & Library Committee [Graewingholt], M, 5-4-26, 11:00 AM - 12:00 PM, PLS-299
- Quorum met. Chris Manriquez visited at the start to hear feedback on the AVP of IT finalists. Chris requested that the AT&L Committee write up brief feedback. No ranking, just strengths and weaknesses.
  - General comments: The position has a huge portfolio and the chosen candidate should have experience with human resources, developing staff, strategic initiatives, etc. Committee members shared their personal comments about the different candidates with Chris present.
  - Announcements:
    - Accessible Technology Initiative / DOJ Ruling - We don't want to lose momentum on our progress towards compliance. Campus and Chancellor's Office both notified faculty via email. Messaging will be around this initiative being a continuous effort, not one time. Accessible Design Course Lab will be offered three times over the summer. Accessibility Hub will be launched over the summer as well. Changing the verbiage away from a particular UDOIT percentage to underscore that accessibility isn't a 'score' — your courses are either accessible or inaccessible. The goal is for all courses to be accessible. Accessibility work will be ongoing until all of us are in the green. For websites, IT is modifying the contact list for who is responsible for website content across departments. Communication to them is forthcoming.
    - IT Update: Undergraduate Research Summer Program deadline closed on Friday. \$3600 student stipends for summer, faculty also get \$1200. Additional programs will be offered around creating posters, hosting effective workshops, etc. Canvas module incentive offered and still accepting applications from faculty (until May 10th), focused on students using data, SPSS, large data sets, etc. The Canvas module will be available for other students and faculty to modify and use.

- Library Update: 24/7 starts today. National Library Week went really well. Harry Potter entry won Peeps Contest. Student focus groups went great the library faculty gleaned some excellent feedback for improvements. CSU Libraries Conference held here and East Bay in June. Ethnic Studies Librarian position posted. Hiring an Exhibits Coordinator since ours is retiring this summer. Please announce any purchases you need for your courses for fall to ensure it's available in time.
- The Committee voted for next year's AT&L Committee Chair. Loretta Donovan unanimously elected for 2026-2027.

#### 8.7 Student Life Committee [Milligan], M, 5-5-26, 9:00 - 10:00 AM, Zoom

- SALC meeting today was brief. There were no volunteers to be chair next year.
- There was quorum. Last month's minutes were approved.

## IX. NEW BUSINESS

### 9.1 VP Admin & Finance Search Committee

- (Jarvis) The President wants to move forward with this search in the fall.

Suggestion:

Get an email out to campus so faculty who are interested in serving can let us know.

### 9.2 Faculty Committee Assignments for Standing Committees, AY 2026-2027

- Exec worked on filling AS Standing Committees vacancies. An email will be sent out to faculty asking them to serve. Once we receive acceptance, the faculty member's name will be added to the consent calendar for the May 14<sup>th</sup> Electoral Senate meeting.

### 9.3 Revisions to UPS 210.001 - Recruitment and Appointment of Tenure-Line Faculty

- (Kanel) Line 133: delete the wording "and the Institutional Mission".
- (Kanel) Line 137: delete the wording "and CSUF Mission".
- (Kanel) Delete lines 139-140.
- (Bono) Line 69: delete the word "growing".
- (Kleinjans) Line 95: change the word "on" to "in".
- (Jarvis) Line 240-241: delete the wording "regarding candidates", replace the word "before" with "on", and delete wording "are selected invited for interviews".
- (Kleinjans) Line 44: add the hyperlink for the Student Success Framework.
- Line 66: delete the wording "(e.g., in-person recruitment, print, digital, and non-traditional media)".
- Line 90: add the wording "by the Dean in a timely manner".
- This document will be added to the next AS agenda as a new business item.

### 9.4 Revisions to UPS 260.100 - Assigned Time for Exceptional Levels of Service to Students

- Line 160: add wording "that are strongly recommended or recommended and".
- This document will be added to the next AS agenda as a consent calendar item.

### 9.5 Revisions to UPS 210.070 - Evaluation of Lecturers

### 9.6 Revisions to UPS 210.000 - Tenure and Promotion Personnel Procedures

### 9.7 Revisions to UPS 260.102 - Sabbatical Leaves

### 9.8 Revisions to UPS 300.018 - Unauthorized Withdrawal Issuance of WU Grade

- This document will be added to the next AS agenda as a consent calendar item.

## X. ADJOURNMENT

- Meeting adjourned at 12:50 pm.